

**MODEL FORM**

**RECORD OF PARENT NOTIFICATION OF STUDENT THREAT OR INCIDENT**

**Required by 53A-11a-203 [H.B. 134, 2013 Legislative Session]**

**This form is a record required to be maintained securely and confidentially by the school consistent with 53A-11a-203 (3) following parent notification of student suicide threat, bullying incident, cyber-bullying incident harassment incident, hazing incident or retaliation incident. THIS FORM SHOULD NOT BE USED TO NOTIFY PARENT(S) OF THE INCIDENT.**

Student's name: \_\_\_\_\_

Parent(s) name: \_\_\_\_\_

Date of incident: \_\_\_\_\_

Parent was notified of the incident by:

\_\_\_\_\_

Designated School Employee's:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

on \_\_\_\_\_ by phone email mail other \_\_\_\_\_

Date

Provide parent contact information:

\_\_\_\_\_

\_\_\_\_\_

- Parent was notified of:
- suicide threat
  - Bullying incident
  - Cyber-bullying incident
  - Harassment incident
  - Hazing incident
  - Retaliation incident